##### **Draft Position Description**

**Dean, College of Education and Professional Studies**

**TITLE:** Dean, College of Education and Professional Studies

**DIVISION:** Academic Affairs

**REPORTS TO:** Provost and Vice President for Academic Affairs

The inaugural Dean has a unique opportunity to work in close collaboration with faculty and staff to establish a clear vision for the College of Education and Professional Studies and implement that vision through the development of a strategic plan that embraces a diverse group of education-related disciplines. He or she will work with the faculty to ensure contemporary, robust, and forward-looking educational and research programs relevant to the evolving roles of education and professional studies in the 21st century, including, experiential learning, advancing externally funded programs of research, and developing the College’s reputation for excellence throughout the state, region, nation, and world.

The inaugural Dean of Education and Professional Studies will be a recognized leader in a education-related field and set the intellectual tenor and scholarly standards for the College of Education and Professional Studies. He or she must draw on administrative acumen and academic rigor to establish the college as a leader in education and must be committed to excellence in education and research.

The ideal candidate is a dynamic and effective leader with administrative experience, a demonstrated record of keen fiscal management ability, and a notable profile of academic accomplishment. The Dean must embrace the task of developing creative funding models and increasing external support. He or she should be someone with exceptional judgment, strategic vision, and a commitment to excellence. Candidates will have a track record of effectively supporting diversity, equality, and inclusion in all its forms and the capacity to be an energetic fundraiser.

The dean should have the experience necessary to drive P-20 relationships in the state to support educational excellence, teacher quality, and create synergies across educational institutions and with agencies and partners.

Provide oversight in multidisciplinary education, research, and outreach programs

Facilitate interdisciplinary and interprofessional efforts across the College of Education and Professional Studies, the University, and develop partnerships within and outside the University.

**QUALIFICATIONS**

The successful candidate will bring most, if not all, of the following qualities or experience:

Ability to lead and work collaboratively with a variety of constituencies; a good listener and active learner who can understand issues from multiple viewpoints;

Effective communication and interpersonal skills to represent the school externally and advocate for the College of Education and Professional Studies at the university, local, and state levels; a charismatic leader with a strong presence;

Evidence of a commitment to increasing diversity and culture of inclusion among students, faculty, and staff and an appreciation for the positive impact they have in preparing students and fostering understanding;

A strong record of university leadership;

Advocacy and leadership for the professional programs represented by the college at the regional, state, and national levels;

Experience building a strong and collaborative faculty and providing support for faculty development;

Demonstrated knowledge of governmental programs, agencies, and policies related to education;

Successful experience or demonstrated potential in fundraising and development activities;

A track record of effective planning, administration, personnel, and fiscal management;

Demonstrated leadership, including consensus-building, negotiation, timely and objective decision-making, and delegation of responsibility and authority;

A proven record of forging strong professional partnerships within a wide variety of organizations;

Knowledge of and successful experience with NCATE/CAEP and related national professional associations;

Prior active involvement in an accreditation process involving national accreditation and state program approval;

Experience generating and fostering grant acquisition, research/artistry activities, and innovative program development;

Proficiency in fostering collaboration and partnerships with a variety of constituencies including schools, agencies, businesses, and communities.

Experience with state and national policies and standards impacting the professional programs in the college.

Experience with and commitment to the infusion of technological innovations in education.

An understanding of and proven commitment to systems-driven assessment practices for data-driven decision making and program improvement.

An understanding of shared governance and a collaborative union environment;

An earned terminal degree and a distinguished record of excellence in research, scholarship, and creative achievement that would support an appointment to the rank of professor at the University of Rhode Island;

Earned doctorate in a relevant education-related field from an accredited institution of higher education, with scholarly qualifications appropriate for appointment as a full professor with tenure;

Minimum of three and preferably five years of successful administrative, managerial, and planning experience in a complex academic setting with a record of increasing responsibility that includes at least 3years of experience as a departmental chair or its equivalent;

Demonstrated accomplishments in education, research, and community service commensurate with a tenured professorial academic rank;

Proven success in securing external funding from federal grants, foundations, and/or industry, as well as experience working effectively with alumni and friends to raise private funds;

Significant teaching experience, at both the undergraduate and graduate levels, and a record of a sustained scholarly/research program;

Evidence of collaborative leadership style;

The ability to articulate a vision and develop a strategic plan for the College of Education and Professional Studies that accounts for human, financial and facility resource growth across academic units;

Ability to lead with integrity, honest, and transparency;

Strong track record demonstrating commitment to diversity;

Entrepreneurial and creative thinking;

Effective interpersonal and communication skills;